Approved For Release 2005/11/21: CIA-RDP70-00211R00080012002344

WASHINGTON 25, D.C.

18 September 1962

Mr. J. L. Fay Assistant Director Division of Accounting Procedures Bureau of Old-Age and Survivors Insurance Social Security Administration Baltimore 35, Maryland

Dear Mr. Fay:

Please accept our most sincere appreciation for your courtesy and assistance in arranging at the request of a conducted tour of the Division of Accounting Procedures on 14 September 1962 for Messrs. and me.

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You can rest assured that our visit was most interesting and beneficial to every one of us. We do wish to commend your Tour Director, Mr. Harry Wade, of the DAO Training Office. His professional performance and sincere interest during the conduct of the tour were most noticeable and spoke very favorably for him. He was most cooperative and helpful in answering our questions and obtaining various types of information concerning DAO methods and operations.

We do hope that it will be possible for you to accept our invitation in order that we may have the pleasure of your visit to our Headquarters.

> Very truly yours Chief. Security Records Division

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